

**TRAINING DIRECTOR
OFFICE OF ASSIGNED COUNSEL
\$120,000 – \$130,000**

Westchester County Government is seeking a dynamic and experienced legal professional to lead the planning, development and implementation of a training (CLE) program and policies and procedures related thereto for the newly established Office of Assigned Counsel.

Under general supervision of the Administrator and Deputy Administrator, responsibilities will also include planning, developing and implementing a mentorship and Second Seat program. These programs are designed to ensure that less experienced attorneys are paired with seasoned and experienced criminal defense attorneys to provide effective legal representation. Promote the awareness of resources available to attorneys in different areas such as forensic, scientific and new emerging technologies to optimize legal representation. Design and provide an in-house library of written documentation such as prototype memoranda, appeal letters and motions for attorneys to use in preparing their own cases. Supervision may be exercised. Does related work as required.

DESIRED TRAINING & EXPERIENCE: Law Degree and a minimum of 6 years of experience in criminal law, which must have included experience conducting hearings and trials.

SPECIAL REQUIREMENTS: Admission to the NY State Bar at least 6 years prior to appointment. Valid NY State Driver's License.

COME JOIN OUR TEAM!

This full-time position is appointed by the Administrator in consultation with the Westchester County Assigned Counsel Board of Directors.

In addition to a competitive salary, the compensation package includes comprehensive benefits, including medical, dental, vision, deferred compensation, paid leave and the NYS retirement plan.

Interested candidates should submit a Cover letter and Resume, which specifically addresses the applicant's relevant experience for this position to jobs@westchestercountyny.gov.

NOTE: Please indicate **Training Director (OAC)** in the subject line of your e-mail.

Westchester County is an Equal Opportunity Employer

About Westchester County

Westchester County, located in the heart of the historic Hudson Valley, covers 500 square miles and has a population of over one million. Originally home to Native Americans, who were members of the Lenape tribe, it is today a rich mix of many cultures and landscapes. The County is a blend of bustling cities, quaint villages and picturesque towns as well as open spaces and a network of beautiful parks. The County is also an intellectual capital, boasting a highly educated workforce, competitive colleges and universities, Fortune 500 companies, world changing non-profits, and cutting-edge research centers.