

Multnomah Defenders, Inc.

Downtown location: 1001 SW Naito Pkwy, Portland OR 97204

Eastside location: 847 NE 19th Avenue, Ste 270, Portland OR 97232

Main Line: 503-226-3083

Website: www.multnomahdefenders.org

Open Position: Attorney Manager | Salary: starting at \$77,100.93

About the Firm: Multnomah Defenders, Inc. (MDI) is a non-profit public interest law firm established in 1982. Our mission is to provide high quality representation to our clients and to treat every client with dignity and respect. MDI operates with a staff of 60 people, including attorneys, trial assistants, and investigators. MDI lawyers defend adults and juveniles in courts of Oregon in criminal, juvenile, contempt and appellate matters.

Position: This role is designed to be a part of a cross departmental Management Team, joining the Executive Director, Juvenile Attorney Manager, other criminal attorney managers, Trial Assistant Manager, and Office Manager in setting client-centered office policy and supporting MDI employees. The position will directly supervise attorneys in one of the criminal attorney units (misdemeanors, minor felonies or major felonies).

Qualifications:

- Membership in the Oregon State Bar;
- Zealous and competent advocate for public defense clients; and
- Works well with others collaborating, coordinating, and problem solving.
- Minimum Minor Felony certification with OPDS
- Applicants should have knowledge and familiarity with Multnomah County criminal defense practice and a reputation for modeling professionalism within the legal community.

Responsibilities

- Supervise, support, and advise major felony attorneys
- Assist attorneys to resolve professional conflicts
- Create co-counsel opportunities with minor felony attorneys
- Work with management team to troubleshoot emerging issues
- Conduct weekly attorney caseload check-ins
- Conduct annual performance reviews
- Create training opportunities and collaborate with other defense practitioners to build training resources
- Participate in stakeholder meetings, including manager meetings, attorney meetings, and monthly defense bar meetings
- Carry a .6 FTE caseload of felony cases
- Create opportunities for attorneys to second chair cases

Compensation: Medical, Dental, and Vision Insurance provided. Generous sick time, vacation time, and annual merit-based reviews with raises also provided. Position includes free access to an on-site gym. Salary starts at \$77,100.93 and increases depending on experience. A Health Reimbursement Account (HRA) is provided. All employees receive 10 paid holidays a year, plus 2 floating holidays. MDI is a supportive and progressive work environment with a passionate workforce dedicated to our mission.

How to Apply

Please email a cover letter and resume to
jobs@multnomahdefenders.org

MDI is an equal opportunity employer. We do not discriminate based on race, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status. MDI values diversity in our hiring decisions.