



North Carolina Center on Actual Innocence

Identify, Investigate, and Advance Toward Justice

STAFF ATTORNEY

Organization Description:

The North Carolina Center on Actual Innocence (Center) is a 501(c)(3) non-profit organization located in Durham, NC. The Center investigates and litigates innocence claims on behalf of unrepresented and indigent inmates convicted of felonies in North Carolina and South Carolina. For more information on the Center's work, go to www.nccai.org.

Job Description:

Full-time staff attorney responsible for assisting with the investigation and litigation of credible claims of innocence.

- Case file review
- Locating and interviewing witnesses
- Legal Research
- Identification and pursuit of forensic testing
- Drafting motions and briefs
- Assisting the Executive Director and Senior Attorneys with Litigation
- Assisting the Executive Director with other projects as needed

Educational Requirements and Experience:

- J.D. required. Licensed to practice law in North Carolina or South Carolina.

Specific Job Skills and Personal Qualifications:

- Excellent analytic, research, and writing skills.
- Excellent interpersonal and verbal communication skills.
- Strong organizational skills and work ethic.
- Ability to prioritize work and multi-task.
- Ability to abide strictly to confidentiality requirements.
- Ability to work in a small, non-profit work environment.
- Firm commitment to the Center's mission.

Compensation:

- Salary in line with public defender salaries.
- Benefits include health insurance, paid holidays, vacation, sick leave, and 401k.

How to Apply:

Applications should include a cover letter, a resume, a writing sample, and references and can be emailed to resumes@nccai.org. Please use the subject line "Staff Attorney" in your email.

Applications will be reviewed on a rolling basis until the position is filled. NCCAI is an equal opportunity employer.