

February 13, 2014

Position Announcement

**Neighborhood Justice Center
St. Paul, Minnesota**

Executive Director

Neighborhood Justice Center is seeking an Executive Director. Neighborhood Justice Center is a legal service corporation that has been providing criminal defense services, with a focus on communities of color, since 1973. The Executive Director is responsible for agency administration, staff supervision and personnel decisions. The Executive Director reports to the Board of Directors and carries a criminal caseload, applies for funding and attends community meetings. Salary is based on experience. Minimum Qualifications: law school graduate with at least 3 years of trial experience; licensed to practice in the State of Minnesota; in good standing with the Minnesota State Bar; and have an interest in indigent criminal defense. Previous administrative experience preferred and fluency in a second language is desired. Email resume, cover letter (addressed to Mr. Jim Robinson) and writing sample to: njcedapp@gmail.com no later than March 7, 2014. All emails will receive a confirmation return email.