

July 2010

ANNOUNCEMENT - POSITION AVAILABLE

**RESEARCH AND WRITING SPECIALIST
FOR THE SENTENCING RESOURCE COUNSEL PROJECT**

The Federal Defender Sentencing Guidelines Committee (Defender Guidelines Committee) is seeking candidates to fill one Research and Writing Specialist (RWS) position that will serve as a staff attorney to Sentencing Resource Counsel (SRC). The RWS will be located in a host Federal Defender Organization (FDO) office to be determined by the Defender Guidelines Committee, the host federal defender, and the Office of Defender Services, taking into consideration the preferences of selected candidates and the duties of Sentencing Counsel. Proximity to Washington D.C. is desirable but is not required.

The RWS will provide support to the SRC and the Defender Guidelines Committee in carrying out the statutory responsibility of the federal defenders, set forth in 28 U.S.C. § 994(o), to submit comments to the United States Sentencing Commission (Commission) on the operation of the federal sentencing guidelines and the work of the Commission. The RWS will also assist in formulating and drafting litigation strategies, model motions and training materials. The RWS will support the SRC in their communications with the Commission and other entities, facilitate communication between the Defender Guidelines Committee and the federal defender community, and participate in training as appropriate. Travel is required.

The RWS must be admitted to and be in good standing to a state bar and be able to provide outstanding legal research and writing support to the SRC. The candidate must have extensive experience with federal sentencing and federal criminal procedure law and practice and a thorough familiarity with federal sentencing policy, preferably through trial and appellate litigation. Experience in the delivery of legal training is preferred. Advanced computer assisted legal research skills, knowledge of WordPerfect software, and the ability to complete writing projects quickly without significant supervision are a necessity. Excellent writing ability as well as the talent to manage multiple tasks are equally essential.

Mandatory background check required. Position is open until filled but we are looking for an immediate replacement. To apply, please submit a resume and a cover letter **by August 15, 2010** describing qualifications and experience, as well as a writing sample, to:

Marjorie A. Meyers
Chair, Federal Defender Sentencing Guidelines Committee
Office of the Federal Public Defender
440 Louisiana Street, Suite 1350
Houston, Texas 77002

**FEDERAL DEFENDER ORGANIZATIONS ARE EQUAL OPPORTUNITY EMPLOYERS. WOMEN,
MINORITIES AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.**